



Children's Campus at SF State
Center for Early Care & Education, Professional Development and Research

Children's Campus Advisory Council Meeting Minutes
April 6, 2015

<u>Attendees:</u>			<u>Absentees:</u>
Patti Solomon-Rice	Anna Tobin Wallis	Elaine Musselman	Carmen Gomez Mandic
Soyeon Park	Marjorie Weiss	Mina Kim	Caitlin Noble
David Anderson	Charlotte Ferretti	Jeff Cookston	Sandra Lau

Topic	Discussion	Action
Welcome, Call to Order and Introductions	Patti Solomon-Rice, Chairperson, called the meeting to order at 3:10 PM.	
Approval of Agenda	David Anderson made a motion to approve the agenda. Soyeon Park seconded the motion.	Motion to approve the agenda was approved unanimously.
Approval of March 2, 2015 Meeting Minutes	David Anderson made a motion to approve the minutes as presented. Elaine Musselman seconded the motion.	Motion to approve the minutes from the March 2, 2015 meeting was approved unanimously.
Research Committee Report	Anna Tobin-Wallis reported on the April 3 Research Committee meeting. The Kinesiology research project on squatting has been approved by IRB and will begin recruiting participants. The Committee reviewed and discussed a draft parent survey regarding participation in research. This survey will most likely be conducted in Fall 2015 semester. The Committee also discussed membership for the 2015-16 program year, including Committee Chair. The Committee's next meeting will be May 1 and discussions on the parent survey and committee membership will continue.	
Family Report	No report since neither parent representatives were present. Neither Anna Tobin-Wallis nor Marjorie Weiss had any parent feedback to present.	
SF State Affinity Group	Charlotte Ferretti and Anna Tobin-Wallis met with Pamela Wolfberg and her graduate student regarding a research proposal on teacher mindset regarding working in inclusive classrooms. This project would also provide training to teachers throughout the year on inclusion. This research will serve as a needs assessment for Children's Campus in preparation for implementing inclusive classrooms and serve as a pilot for the tool that the	

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	<p>graduate student is developing. Pamela is requesting ORSP funding for this project as the Principle Investigator.</p> <p>The original idea of offering integrated play groups at Children’s Campus does not seem feasible; however, Pamela’s training on play can benefit center staff and this training may occur this summer.</p> <p>Marjorie Weiss asked the Affinity Group to discuss the qualifications required for supervising/cooperating teacher to support students completing internships in ECE Special Ed. Marjorie also asked the Group discuss what age groups inclusion classrooms typically serve.</p>	
Director’s Report	<p>Marjorie Weiss reviewed her April report:</p> <ul style="list-style-type: none"> • 78 total children enrollment; added one new toddler in mid-March and three preschooler left at the end of March. • No vacancies in infant classrooms, two MWF toddler slots remain unfilled, several vacancies in both preschool rooms; vacancies continue to exceed budget. • University approved 2015-16 tuition/fees. • 2015-16 enrollment is progressing; all infant and toddler classrooms are full with large waiting lists. One preschool classroom is full on MWF and has 3 TTH slots to fill; the other has 1 MWF and 5 TTH slots to fill. There is no preschool wait list. • MTD revenue continues to be below budget; YTD revenue is slightly more than budget due to higher summer enrollment than budgeted. YTD expenses are below budget, for a net surplus of \$197,070, which fully repays the remaining deficit and contributes \$93,040 to a program improvement/maintenance reserve. • Family survey has been drafted and added questions about overall satisfaction with the program, whether their child is happy and safe, satisfaction with children’s learning and development across a variety of learning domains, and interest in additional parenting education and preferred method for receiving this information. • Beginning to draft a bid document for toddler playground improvements. 	
Review of Journal Articles Lab Preschools in the 21 st Century	<p>Discussion of the following articles:</p> <ul style="list-style-type: none"> • Charlotte Ferretti - How Three Young Toddlers Transition From Infant to Toddler Classroom • Elaine Musselman - Integrating Research into Campus & Community Early Childhood Programs • Jeff Cookston - Identifying and Addressing Challenges in Research in Lab Preschools 	
Other Business	<p>Marjorie informed the Council of the need for a January meeting in order to recommend tuition/fees for the new year. Marjorie will bring to the May meeting recommendations on how to get Advisory Council approval of tuition/fees in January.</p>	
Next Meeting	<p>Next meeting will be May 4, 2015, 3:00-4:30 PM.</p>	<p>Meeting adjourned at 4:28 PM.</p>