



Children's Campus at SF State

Center for Early Care & Education, Professional Development and Research

**Children's Campus Advisory Council Meeting Minutes  
May 4, 2015**

<u>Attendees:</u>			<u>Absentees:</u>
Patti Solomon-Rice	Anna Tobin Wallis	Elaine Musselman	Carmen Gomez Mandic
Soyeon Park	Marjorie Weiss	Mina Kim	Caitlin Noble
David Anderson	Charlotte Ferretti	Sandra Lau	Jeff Cookston

<b>Topic</b>	<b>Discussion</b>	<b>Action</b>
Welcome, Call to Order and Introductions	Patti Solomon-Rice, Chairperson, called the meeting to order at 3:11 PM. Introductions were made. Soyeon Park announced that Allison Baroody will serve on the Council for the 2015-16 program year while Soyeon is on sabbatical leave.	
Approval of Agenda	David Anderson made a motion to approve the agenda as presented. Charlotte Ferretti seconded the motion.	Motion to approve the agenda was approved unanimously.
Approval of April 6, 2015 Meeting Minutes	David Anderson made a motion to approve the minutes as presented. Charlotte Ferretti seconded the motion.	Motion to approve the minutes from the April 6, 2015 meeting was approved unanimously.
2015-16 Meeting Schedule	Marjorie Weiss presented the proposed meeting scheduled for 2015-16 and summarized the need for the Council to finalize recommendations on tuition in January. Discussion followed.	The 2015-16 meeting schedule was approved by consensus, with January meeting to be conducted as a conference call since this meeting occurs during semester break.
Preschool for All	Marjorie Weiss presented information on the City's Preschool For All (PFA) program, plans for Children's Campus to become a PFA site and the benefits PFA offers to parents of 4 year old children, the Center, and the potential for creating a scholarship fund to serve low income families.	It was the consensus of the Council that becoming a PFA site would be very beneficial and supports this application.

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Research Committee Report	<p>Mina Kim reported on the May 1 Research Committee meeting. The Kinesiology research project is active and proceeding well. Jeff Cookston presented on his Fall 2015 graduate student research. Allison Barody will serve as the Committee Chair beginning September 2015. The Committee is considering changing the meeting day/time in order to support teacher participation on the Committee. The Committee's next meeting will be September 11, 1:30 – 3 PM.</p> <p>Mina presented a summary of teacher research/master's thesis that Children's Campus staff completed during their master degree program, including teacher authored publications and presentations. This information will be incorporated in the listing of research at Children's Campus.</p>	
Family Report	Sandra Lau had no report from parents.	
SF State Affinity Group	<p>Patti Solomon Rice reported that Pamela Wolfberg and her graduate student have submitted for a \$25,000 collaborative/inter-disciplinary research grant and will hear back in late June as to whether their project is funded. The proposal will collect information on teacher perceptions of inclusive classrooms. Education will be provided on inclusion and a post-training assessment will be conducted to determine how this training changes perceptions.</p> <p>This Affinity Group grew out of University strategic planning session and includes faculty from various disciplines that share common interests in Children's Campus.</p>	
Director's Report	<p>Marjorie Weiss reviewed her April report:</p> <ul style="list-style-type: none"> <li>• 2015-16 enrollment is progressing; one infant spot is in process of being filled and all toddler spots remain filled. There are several families attending the May 6 tour with preschool aged children so we may get some preschool enrollments after the tour.</li> <li>• MTD revenue continues to be below budget due to preschool vacancies; YTD revenue is more than budget due to higher summer enrollment than budgeted and collection of annual registration fees, (which was not included in the budget by mistake). YTD expenses are below budget, for a net surplus, after repaying the beginning year deficit, of \$139,130. It is projected that program will end the year with \$175,818 program improvement/maintenance reserve.</li> <li>• The family survey opened on April 27 and will close on May 8. The final report will be distributed to parents by May 20.</li> <li>• End of Year Celebration and Preschool Graduation will be held on May 28; all Council members are invited to participate.</li> <li>• April staff training focused on "messy play".</li> <li>• Website updates are completed and submitted to CHSS for review and approval.</li> </ul>	

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Director's Report (continued)	<ul style="list-style-type: none"> <li>• We are meeting with several playground equipment vendors that are included on a bid list that the University uses to get quotes on the purchase and installation of a new play structure on the toddler yard.</li> <li>• We contracted with West Ed to complete CLASS assessments on the all the classrooms. We have not received the final reports; however the draft report shows that all classrooms scored very high. For the preschool classroom, the scores exceeded the average scores in all domains for the City and nationally (there is no comparison data for infant/toddler classrooms).</li> </ul>	
Other Business	<p>Charlotte announced that Lygia Stebbing, Director of CAD Metro/Path programs, has been appointed to the Citizens Advisory Board to OECE.</p> <p>Elaine Musselman announced that there will be Nurse Practitioner students during summer school sessions and these students can provide physical exams for students that we want to hire, if this is needed.</p>	
Next Meeting	Next meeting will be October 5, 2015, 3:00-4:30 PM.	Meeting adjourned at 4:10 PM.