



Children's Campus at SF State

Center for Early Care and Education, Professional Development and Research

Teacher Assistant Application for Student Assistants

Children's Campus provides high quality care and education for approximately 68 infants, toddlers and preschool children each day. Teacher Assistants (TAs) are responsible for supervising individual and groups of children between the ages of 6 months and five years and implementing a safe, developmentally appropriate, engaging and enriching program in accordance with center policies and procedures, while meeting the individual needs of children and balancing the needs of all children in group care. Student Assistant TAs must be enrolled in a minimum of 6 undergraduate units or 4 graduate units at SF State, must be at least 18 years of age, and must maintain a neat, appropriate appearance and be prompt for work hours. Preference is given to applicants with previous experience working with young children in a group care setting, have at least 6 ECE units, and/or are enrolled in the CAD, CFS or MA-ECE program.

Children's Campus serves families year round and is open through winter break, spring break and summer, Student Teacher Assistants are available to work during periods when class is not in session.

Student Assistant TAs work 2-5 hours per day for two, three or five days/week. Shifts begin as early as 7:30 AM and end 5:30 PM. TAs are also expected to attend and participate in two monthly evening staff meetings/trainings. Students may also work on an as needed basis as substitute TAs.

Students must complete the following prior to being hired: TB Test, Proof of MMR and Tdap vaccination and Health Screening Report by a licensed health care professional, California Livescan Fingerprint Clearance, SF State Employment Eligibility Verification (through of Office of the Dean of Students).

Please Print Legibly

- Attach resume with all applicable paid and/or volunteer experience
- Attach transcripts highlighting all ECE units

Name: _____ Preferred Name: _____

Date of Application _____

Semester Applying For Fall Spring Summer

University ID Number _____

Local Address _____

Cell Phone Number _____

Email _____

Major: CAD CAD-PATH CFS MA-ECE Undeclared-Interested in CAD (UNDCL-CAD)
OTHER: _____

Current Class Level: Freshman Sophomore Junior Senior Graduate

of ECE Units Completed _____ # of ECE Units Currently Taking _____

Have you been fingerprinted with another California licensed childcare center within the past five years?
 No Yes, Name of Licensed Childcare Center _____

Have you had a TB test in the past 12 months? No Yes Date of Test _____

Are you legally eligible for employment in this country? Yes No

Briefly describe your previous experience with young children: _____

Please list 2 references:

1) Name _____ Relationship _____

Phone _____ Email _____

2) Name _____ Relationship _____

Phone _____ Email _____

In case of emergency- please contact:

Name: _____ Relationship: _____

Phone Number: _____

Availability: *Students will only be hired to work complete shifts and those who can work multiple days will be given priority in hiring. Students are limited to working 20 hours per week during fall and spring semesters.*

Write the time you are available to work:

	Monday	Tuesday	Wednesday	Thursday	Friday
Morning 7:30-12:30					
Afternoon 12:30-5:30					

If a regular position is not available, do you want to be on our sub list? Yes No